

MINUTES OF WILSFORD PARISH COUNCIL MEETING HELD ON TUESDAY 14 OCTOBER 2025 IN THE SMALL ROOM OF THE VILLAGE HALL.

Present Cllr Sirs (Chair) Cllr Harrison (Vice-Chair)
Cllrs Reseigh, Corner and Brickles

In Attendance County Cllr Whitaker and Denise Gascoyne Parish Clerk

Public Forum No members of the public present.

Cllr Corner thanked County Cllr Whitaker for chasing up the repair of the VAS sign. A new unit had been put in it and it was now in full working order.

A report had been received from the organisers of the Wilsford Family Fun Day held in September. This had been circulated to all Cllrs. The report indicated that financial support would be sought for next year's event. Therefore, the report was placed on file until the request had been received.

The meeting began at 7.00pm

1.Chair's Welcome

The Chair Cllr Sirs welcomed everyone to the meeting.

2.Apologies for Absence

Apologies for absence with valid reasons had been received from Cllrs Miller and Blankley. It was proposed, seconded and

Resolved that apologies for absence with valid reasons be accepted from Cllrs Miller and Blankley.

3.Declarations of Interest

There were none.

4.To approve as a true record the notes of the meeting held on 09 September 2025. It was proposed, seconded and

Resolved that the notes of the meeting held on 09 September 2025 be accepted as a true record and these were signed by the Chair.

5.Reports from County Cllr Whitaker/District Cllr Hagues

County Cllr Whitaker told the meeting that surface dressing would be taking place on a number of roads in the county over the coming months.

He said it was Community Transport Week and LCC were investigating the possibility of using minibuses in some parts of the county.

Although the double yellow lines had been agreed for around the Plough Public House, this was not now guaranteed.

County Cllr Whitaker agreed to continue to chase all outstanding highways issues.

6.Reports from Outside Bodies.

a. Allotments – Cllr Brickles commented how neat and tidy they looked. The hedges had all been cut back both inside and out. He was concerned that the Beck appeared to be clogged up, but there was little water in there at this time. The situation would be monitored.

b. Biodiversity – Cllr Miller had sent her apologies but had submitted information re hedge laying and bulb planting.

Hedge Laying – An estimate for £600 had been received. After a short discussion, it was proposed, seconded and

Resolved to accept the quotation and the Clerk to raise an order.

Bulb planting - 2 Cllr Miller had suggested options. Option 1 seemed a little optimistic that all bulbs could be planted and many may have to be stored. Cllrs discussed Option 2 which was a 2-year project. This would allow funding to be requested towards the project. Cllrs agreed that year 2 would be reassessed depending on the results of this year's planting. It was proposed, seconded and

Resolved to buy and plant 1000 bluebells and 250 wild daffodils at a cost of £400.00.

c. Cemetery – nothing to report.

d. CLT – They had recently held their AGM which had been attended by the Chair. There was nothing to affect the Parish Council.

e. Playing Field - The Annual Play Inspection had been completed and this reported no problems.

Remedial work was needed to the footpath behind Blackberry Way. A quotation had been received for £180.00. It was proposed, seconded and

Resolved to accept the price of £180.00 and raise a purchase order.

f. St Mary's Church – Nothing to report.

g. Village Hall – The Chair had attended their last meeting as Cllr Blankley had sent her apologies. The Chair gave a brief overview.

h. Handyman – The monthly report was circulated to all Cllrs at the meeting.

7.Chair Update

a. Outstanding Highways issues had been discussed in 5 above.

b. Cllr Sirs reported that defibrillator checks had been carried out. All in good order and uploaded to the Circuit.

c. Complaints had been received regarding the pavement from 33 to 37 Main Street. The Chair had replied saying this was the responsibility of LCC Highways and suggested they added it to fixmystreet.com.

8.Parish Clerk Update

a. Gov UK addresses – no further update.

9. Correspondence

a. PTC Forum NKDC 10.00am-12noon 06.11.25 – circulated to all Cllrs.

b. LCC Parish and Town Council Newsletter September 2025 – circulated to all Cllrs.

c. LALC e-news – circulated to all Cllrs.

d. Winter Salt Bag Requests – circulated to all Cllrs.

e. Town and Paris Council virtual event on Local Govt reorganisation – circulated to all Cllrs.

f. LCC Invoice submission requirements under the Procurement Act – FOR INFORMATION ONLY.

g. Temporary Traffic Restriction Level Crossing maintenance 15.11.25 to 17.11.25 FOR INFORMATION ONLY.

h. Food Waste Recycling Literature – collections due to start in Spring 2026

10.Planning

a. 25/1107 Confirmation TPO not required for tree work St Mary's Church.

b. 25/1254 Planning application to fell Cherry 27 Main Street. It was proposed, seconded and

Resolved to make no comments on this application.

11.Finance

a. The Bank Reconciliations and Cashbook to 30 September 2025 had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the Bank Reconciliations and Cashbook to 30 September 2025. These were signed by the Chair.

b. The Approval List for Staff BACS Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the Approval List for Staff BACS Payments amounting to £598.05 and authorise the Clerk to make the payments.

c. The Approval List for BACS Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the Approval List for BACS Payments and authorise the Clerk to make the following payments.

CB Ground Maintenance	Grass Cutting	£790.00
E-on	Electricity Pole Main Street	£1104.00
Colin Ward	Newsletter No.608	£122.00
Cllr Miller	Expenses	£25.37

ICO	Data Protection	£47.00
Wilsford Village Hall	Hire charges	£16.00
Firework Crazy	Fireworks (money held by PC)	£843.97
M Harrison	Dog Signs	£6.99

d. The 2nd draft budget had been circulated to all Cllrs. This will be discussed and finalised at the Closed Finance Meeting in December.

12.Reports from Cllrs.

a. Cllr Miller had been unable to attend the meeting. This had been discussed under Item 6(b).

13. Training.

a. LALC Training Bulletin October 2025 – circulated to all Cllrs.

14. Date of Next Meeting.

a. The date of the next parish council meeting was confirmed as 11 November 2025 in the small room of the village hall.

15.To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business to be transacted regarding staffing matters.

- To appoint a committee to interview for Parish Clerk.

There being no further business the meeting closed at 8.20pm

Signed

Chair Wilsford Parish Council

11 November 2025