

WILSFORD PARISH COUNCIL

Parish Clerk: Denise Gascoyne. 82 Ermine Street ANCASTER Grantham NG32 3QP
Tel: 01400 230745 email: Wilsfordpc@gmail.com
<http://parishes.lincolnshire.gov.uk/wilsford>

07 July 2020

Dear Councillor,

Preceding the meeting of Wilsford Parish Council the virtual Wilsford Playing Field AGM will take place at 7.30pm (Agenda attached)

The virtual meeting of Wilsford Parish Council will take place **via Zoom** on Tuesday 14 July 2020 immediately following the Wilsford Playing Field AGM.

The meeting will follow with a **15-minute Public Forum**. Anyone wishing to attend the virtual meeting should email the Clerk Wilsfordpc@gmail.com by **12 noon Monday 13 July**, with the subject – attend meeting. An invite will then be issued.

Denise Gascoyne – Parish Clerk

AGENDA

1. **Chairman's Welcome.**
2. **Apologies for Absence:** To receive and accept apologies were valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act – being any pecuniary or non-pecuniary interest in Agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
4. **To approve as a correct record** the notes of the meeting held on **09 June 2020** and to authorise the Chairman to sign the official minutes.
5. **Reports from County Councillor and District Councillor:**
 - a. Update on condition of Main Street
 - b. Update on work submitted for Community Gangs to consider
6. **Reports from Outside Bodies:**
 - a. Village Hall
 - b. CLT
 - c. Allotments
 - d. St Mary's Church
 - e. Cemetery – Broken stopcock housing

7. Playing Field:

- a. To discuss way forward with playing field/Steve's Project

8. Parish Clerk Update:

- a. Update on post box School Lane
- b. Update on painting of Phone Box

9. Correspondence:

- a. LCR (NALC) Spring 2020
- b. NKDC Updates
- c. Anglian Water strategic water network programme
- d. LALC e-news 29.06.20
- e. Clerks & Councils Direct

10. Planning:

- a. 20/0783 Planning application for erection of agricultural implements shed (part retrospective) Land to the rear of 57a Main Street
- b. 20/0415 Planning permission to replace wooden external staircase with a cast iron staircase 56 Main Street

11. Finance:

- a. To approve Cashbook and bank reconciliations dated 30 June 2020
- b. To resolve to approve BACS staff payments as per the Approval List.
- c. To resolve to approve BACS payments as per the Approval List.
- d. Confirmation PKF Littlejohn have received and logged the exempt status for year ended 31 March 2020
- e. To appoint Councillor (not Chairman) to verify bank reconciliations and sign bank statements once a quarter. (Financial Regulations 2.2)
- f. Confirmation Bank details etc have been passed to the Chairman in a sealed envelope (Financial Regulations 6.9).

12. Reports from Councillors:

- a. Village website – Cllr M Miller
- b. Emergency Box – Cllr S Davey

13. Policies and Procedures: to accept amendments and updates of the following

- Standing Orders
- Financial Regulations
- Annual Investment Strategy 2020/2021
- Risk Assessment for the resumption of parish council meetings in public

14. Training:

- a. To confirm virtual training sessions are available for the new website

15. Date of Next Meeting: To note the date of the next meeting as 08 September 2020 – format to be decided

