

WILSFORD PARISH COUNCIL

MINUTES OF WILSFORD PARISH COUNCIL MEETING HELD VIA VIDEO LINK (ZOOM) AT 7.30PM ON 14 JULY 2020 AT 7.30PM.

Present: Cllr S Davey(Chairman)
Cllrs M Harrison, Ms M Miller, P Bramley, Mrs J Clements
R Frankland and R Sirs

In Attendance: Denise Gascoyne Parish Clerk

Public Forum:

A parishioner joined the zoom meeting by telephone. She said they had had their first social gathering which was a success. Funding was needed to continue this which is held on Paddock Close and is weather dependent. When restrictions are lifted it would be continued in the village hall. Funding was required for refreshments and the hire of the village hall. As no decisions can be made under the Public Forum it was agreed to discuss this under Parish Clerk report. Cllr Harrison reminded parish councillors that we were not a bottomless pit and must consider all funding on its merits.

The Wilsford News and Views new format was very well received. The editor reported that due to the ongoing coronavirus situation she had had a rethink. She was now prepared to put together a third page with adverts to help cover the cost of printing going forward. This was well received by Councillors.

The editor asked if the August edition could feature the Parish Council. A photograph of each councillor, with a little bit about themselves, and a piece saying what a parish council does. Future editions would feature the CLT, Village Hall etc.

The Handyman would be asked to cut back this season grown from the hedges both side of the village to aid visibility. To cut back the hedge on the playing field, clear the paths along the Crescent, and the steps and growth over the steps near the bus shelter. Cllr Clements thanked the people who have cut back the foliage over the footpaths and asked that others do the same. Also, a reminder not to park on the pavements.

Cllr Clements told the meeting that there had been 'cold callers' in the village again. She asked if signs were available for parishioners to put in their windows. NKDC would be asked if they supply these.

The meeting began at 8.18pm

1.Chairman's Welcome:

The Chairman Cllr S Davey welcomed everyone to the Zoom meeting.

2.Apologies for Absence:

There were none.

3.Declarations of Interest:

There were none.

Initialed

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4.To approve as a correct record the notes of the meeting held on 09 June 2020. It was proposed, seconded and

Resolved: by a show of hands that the minutes of the meeting held on 09 June 2020 be accepted as a true record. These were signed by the Chairman.

5.Reports from County Councillor and District Councillor:

- a. County Cllr A Hagues had IT problems so could not attend.
- b. District Cllr R Jackson was unable to attend but had sent a report which had been circulated to all Cllrs.

6.Reports from Outside Bodies:

a. Village Hall – A meeting would be held to discuss the re-opening of the hall. The Chairman had resigned and in the interim the Vice Chairman would take over.

b. CLT – The village hall carpark had been sprayed with weed killer.

c. Allotments – Cllr Frankland reported that all plots were occupied. The renewal of the lease was in hand.

d. St Mary's Church – a stone had broken a small leaded window in the Church. The Clerk to report this to the grass contractor.

7.Playing Field:

a. It was felt that the original plans for the playing field were too ambitious. One quotation had been received for getting the surface up to playing standard for the foreseeable future. Another quotation was due, and a decision would then be made.

8.Parish Clerk Update:

a. Nothing further had been received since 12 May when the Post Office had said they were treating the matter as urgent. Cllr Harrison agree to trim the hedge around the original site of the post box in School Lane.

It was proposed, seconded and

Resolved: by a show of hands to accept Cllr Harrison's offer and then contact them again, enclosing a photograph and ask for a site meeting.

b. The Clerk had contacted BT re the refurbishment of the phone box. To date no reply had been received.

It was proposed, seconded and

Resolved: to write again for an update as to when the work will be completed.

9. Correspondence:

- a. LCR (NALC) Spring 2020 – forwarded to Cllr Davey
- b. NKDC Updates – circulated to all Cllrs
- c. Lincoln to Ancaster water pipeline – circulated to all Cllrs
- d. LALC e-news 29.6.20 -circulated to all Cllrs.
- e. Clerks & Councils Direct – forwarded to Cllr Davey
- f. Local Councils Update – circulated to all Cllrs

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10.Planning:

a. 20/0783 planning application for erection of agricultural implements shed (part retrospective) land to the rear of 57a Main Street. It was proposed, seconded and

Resolved: by a show of hands to make no comments.

b. 20/0415 planning permission to replace wooden external staircase with a cast iron staircase 56 Main Street. FOR INFORMATION ONLY

11. Finance:

a. The Cashbook and bank reconciliations to 30 June 2020 had been circulated to all Cllrs. It was proposed, seconded and

Resolved: by a show of hands to accept the cashbook and bank reconciliations to 30 June 2020.

b. The Approval List for staff payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: by a show of hands to accept the staff payments amounting to £383.52 and for the Clerk to make the payments.

c. The Approval List for the following BACS payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: by a show of hands allow the Clerk to make the following payments

James Bell	Website development	£179.98
P E Hempstead	Grass Cutting	£475.44
R & W Office Supplies	Newsletter	£70.00
Selby Office Supplies	Toner	£89.05
M.Miller	Cancelled VE Day expenses	£39.67

d. PKF Littlejohn confirmed they have received and logged the exempt status for year ended 31 March 2020. FOR INFORMATION ONLY

e. As per Financial Regulations 2.2 a councillor (not Chairman) should be appointed to verify bank reconciliations and sign bank statements once a quarter. It was proposed, seconded and

Resolved: to appoint Cllr M Harrison to verify bank reconciliations and sign bank statements once a quarter.

f. The Chairman confirmed he had received the bank details etc in a sealed envelope as per Financial Regulation 6.9. FOR INFORMATION ONLY

12. Reports from Councillors:

a. Cllr Miller reported that the village website was being built and she hoped all Cllrs had joined the site.

The clerk reported that the new Lincolnshire Parish Council Website password and instructions had been received. According to the Clerk's Forum most Clerks were really struggling with the format. James Bell had kindly looked at the website and had managed to get some details on.

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b. The Chairman still had the Emergency Box and Cllrs agreed it would be best in the village hall.

It was proposed, seconded and

Resolved: to find a place suitable at the next village hall meeting.

c. Cllr Bramley reported that both defibrillators had been checked.

13. Policies and Procedures:

a. The following policies and procedures had been circulated to all Cllrs.

- Standing Orders
- Financial Regulations
- Annual Investment Strategy 2020/2021
- Risk assessment for the resumption of parish council meetings in public.

It was proposed, seconded and

Resolved: to accept the above policies and procedures en-bloc.

14. Training:

a. Nothing arranged.

15. Date of Next Meeting:

a. The date of the next meeting as 08 September 2020 at 7.30pm. The format to be decided nearer the time.

There being no further business the meeting closed at 21.22pm

Signed
Chairman Wilsford Parish Council

08 September 2020

It is important to understand that the information given above represents notes of the Virtual (Zoom) meeting which took place on 14 July 2020 and do not become Minutes of WILSFORD PARISH COUNCIL until accepted or otherwise at the next meeting.